



## Midnight Weekend Shelter Counsellor

Union Position, \$26.46/hour  
Part-time (26.25 hours per week)

The Calgary Women's Emergency Shelter is looking for an individual that believes change is possible, and will thrive in an environment that nurtures families impacted by violence and abuse. Working in a culture of respect and trust together we will build healthy families in our community. We strive to be leaders in our field and believe together we can make a difference.

The Calgary Women's Emergency Shelter is a 24-hour, seven day a week facility. The hours for this position are Saturday, Sunday, and Monday 12:00 a.m. to 8:45 a.m., 8.75 hours per shift, totalling 26.25 hours per week.

**Duties and Responsibilities** will include, but may not be limited to:

- Ensuring the physical needs of food, shelter and safety are provided for women and children in crisis, 24 hours per day and seven days per week.
- Respond effectively to the demand for emergency, drop-in crisis intervention, assessment & referral to other agencies as required and arranging intake procedures.
- Ensuring that the residents are safe at all times; screening telephone calls, using the electronic systems available to monitor those seeking entrance, performing periodic house checks at least two times per shift, and advising an immediate supervisor when a security alert is necessary.
- Crisis intervention, assessment of client's needs and development of case management plans to assist clients.
- To consult and work with all staff and volunteers to facilitate the integration of all programs which clients may participate in, including child support, outreach, and volunteer and housekeeping programs.
- To maintain records, statistics and data collection as required by the agency.

### **Skills and Qualifications**

- B.S.W. or B.A. in Social Sciences or graduate level work in a counselling related discipline
- A minimum of 2 years' previous experience in any of the following areas is required: domestic violence, child & family services, homelessness, or addictions/mental health issues.
- Previous experience working within Scott Miller's Feedback Informed Treatment is an asset.
- Discretion, tact and ability to maintain confidential information.
- Team work philosophy of collaboration and cooperation is required as it is necessary to coordinate the involvement of other colleagues on the team and throughout the agency.
- Demonstrated strong interpersonal, communication and organizational skills.
- A second language is an asset.

### **Other Information**

- CPR, First Aid & ASIST certification is required.
- A criminal records search and an intervention record check are conditions of employment.
- If a holder of an eligible educational degree, must be registered with a professional organization as governed by the Health Professions Act.
- In accordance with Canadian immigration requirements, priority will be given to Canadian citizens and permanent residents of Canada.

**TO APPLY:** Please submit your resume and cover letter via Reachire <http://reachire.ca/index.php>.

**CLOSE DATE:** Review of applications begins on **March 5, 2018**. The position will remain open until filled.

**The Calgary Women's Emergency Shelter is committed to diversity and inclusion within its workforce, and encourages qualified candidates from all genders, religious, ethnic and social backgrounds to apply.**

**We thank all candidates for their interest, only those selected for an interview will be contacted.**

**We regret that we are unable to accept telephone inquiries.**