

Financial Statements of

**CALGARY WOMEN'S EMERGENCY  
SHELTER ASSOCIATION**

And Independent Auditors' Report thereon

Year ended March 31, 2020



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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Calgary Women's Emergency Shelter Association

### ***Opinion***

We have audited the financial statements of Calgary Women's Emergency Shelter Association (the Entity), which comprise:

- the statement of financial position as at March 31, 2020
- the statement of operations for the year then ended
- the statement of changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements, present fairly, in all material respects, the financial position of the Entity as at March 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.



We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

Calgary, Canada

May 25, 2020



# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

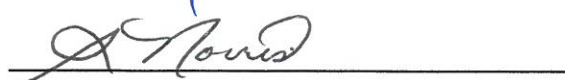
## Statement of Financial Position

March 31, 2020, with comparative information for 2019

	Operating Fund	Capital Fund	2020	2019
<b>Assets</b>				
Current assets:				
Cash	\$ 627,161	\$ 455	\$ 627,616	\$ 366,630
Restricted cash	77,536	—	77,536	16,498
Accounts receivable (note 4)	97,619	116	97,735	34,169
Prepaid expenses	257,520	—	257,520	216,663
Short-term investments (note 5)	1,281,417	—	1,281,417	1,264,114
	2,341,253	571	2,341,824	1,898,074
Tangible capital assets (note 6)	—	2,764,533	2,764,533	3,033,870
	\$ 2,341,253	\$ 2,765,104	\$ 5,106,357	\$ 4,931,944
<b>Liabilities and Fund Balances</b>				
Current liabilities:				
Accounts payable and accruals (note 4)	\$ 556,936	\$ —	\$ 556,936	\$ 463,347
Deferred revenue (note 7)	401,636	—	401,636	507,707
	958,572	—	958,572	971,054
Deferred rent	490,314	—	490,314	429,896
Deferred capital contributions (note 8)	—	1,790,563	1,790,563	1,976,467
	1,448,886	1,790,563	3,239,449	3,377,417
Fund balances				
Internally restricted (note 9)	1,281,417	974,541	2,255,958	2,354,037
Unrestricted	(389,050)	—	(389,050)	(799,510)
	892,367	974,541	1,866,908	1,554,527
Commitments (note 12)				
	\$ 2,341,253	\$ 2,765,104	\$ 5,106,357	\$ 4,931,944

See accompanying notes to the financial statements.

On behalf of the Board:

Director

Director

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

## Statement of Operations

Year ended March 31, 2020, with comparative information for 2019

	Operating Fund	Capital Fund	2020	2019
<b>Revenues:</b>				
Government grants:				
Province of Alberta	\$ 2,930,673	\$ —	\$ 2,930,673	\$ 2,893,806
City of Calgary (FCSS)	447,570	—	447,570	465,069
	3,378,243	—	3,378,243	3,358,875
Donations and grants (note 3)	3,838,652	—	3,838,652	2,713,137
Fundraising events (note 10)	1,439,577	—	1,439,577	1,506,032
United Way grant	573,300	—	573,300	630,000
Investment income	26,076	142	26,218	28,799
Amortization of deferred contributions (note 8)	—	213,803	213,803	146,897
Other	8,957	—	8,957	11,059
	9,264,805	213,945	9,478,750	8,394,799
<b>Expenses:</b>				
Salaries	5,580,142	—	5,580,142	5,494,669
Employee benefits	871,223	—	871,223	827,676
Client services	584,881	—	584,881	567,856
Fundraising	358,115	—	358,115	351,031
Amortization of tangible capital assets	—	322,834	322,834	360,818
Building occupancy	697,955	—	697,955	611,148
Office	252,522	—	252,522	268,789
Development and education	211,608	—	211,608	301,052
Professional services	179,708	—	179,708	119,979
Promotion	55,222	—	55,222	60,246
Other	54,117	(1,958)	52,159	54,707
	8,845,493	320,876	9,166,369	9,017,971
Excess (deficiency) of revenues over expenses	\$ 419,312	\$ (106,931)	\$ 312,381	\$ (623,172)

See accompanying notes to the financial statements.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

## Statement of Changes in Fund Balances

Year ended March 31, 2020, with comparative information for 2019

	Operating Fund Unrestricted	Operating Fund Internally Restricted	Capital Fund Internally Restricted	2020	2019
Fund balance, beginning of year	\$ (799,510)	\$ 1,264,114	\$ 1,089,923	\$ 1,554,527	\$ 2,177,699
(Deficiency) excess of revenue over expenses	402,009	17,303	(106,931)	312,381	(623,172)
Interfund transfer	8,451	—	(8,451)	—	—
Fund balance, end of year	\$ (389,050)	\$ 1,281,417	\$ 974,541	\$ 1,866,908	\$ 1,554,527

See accompanying notes to the financial statements.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

## Statement of Cash Flows

Year ended March 31, 2020, with comparative information for 2019

	2020	2019
Cash provided by (used in):		
Operations:		
(Deficiency) excess of revenue over expenses	\$ 312,381	\$ (623,172)
Item not affecting cash:		
Deferred rent	60,418	252,191
Amortization of property and equipment	322,834	360,818
Amortization of deferred capital contributions (note 8)	(213,803)	(146,897)
	481,830	(157,060)
Change in non-cash working capital		
Accounts receivable	(63,566)	147,235
Prepaid expenses	(40,857)	23,719
Accounts payable and accruals	93,589	(71,886)
Deferred revenue	(106,071)	(202,997)
	364,925	(260,989)
Investing:		
Contribution received for purchase of property and equipment (note 8)	27,899	34,357
Purchase of tangible capital assets	(53,497)	(258,221)
Purchase of short term investments	(17,303)	(220,504)
	(42,901)	(444,368)
Change in cash	322,024	(705,357)
Cash, beginning of year	383,128	1,088,485
Cash, end of year	\$ 705,152	\$ 383,128
Cash consists of:		
Cash	\$ 627,616	\$ 366,630
Restricted cash	77,536	16,498
	\$ 705,152	\$ 383,128

See accompanying notes to financial statements.



# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 1. Nature of the organization:

The Calgary Woman's Emergency Shelter Association (the "Association") is a not-for-profit organization whose mission is to deliver comprehensive solutions to end family violence in our community. The Association is registered as a charitable organization under the Income Tax Act and as such is exempt from income taxes and is able to issue donation receipts for income tax purposes. In order to maintain its status as a registered NPO, the Association must meet certain requirements within the Income Tax Act. In the opinion of management, these requirements have been met.

## 2. Significant accounting policies:

### (a) Basis of presentation:

The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO").

On March 11, 2020, the World Health Organization declared the Coronavirus COVID-19 (COVID-19) outbreak a pandemic. This has resulted in governments worldwide, including the Canadian and Alberta governments, enacting emergency measures to combat the spread of the virus. These measures, which include the implementation of travel bans, self-imposed quarantine periods, closures of non-essential businesses, and physical distancing, have caused material disruption to businesses in Calgary resulting in an economic slowdown. Governments and central banks have reacted with significant monetary and fiscal interventions designed to stabilize economic conditions.

The Association has experienced temporary declines in the fair value of investments and investment income, decline in fundraising efforts etc. in relation to the COVID-19 pandemic. The ultimate duration and magnitude of the impact on the economy and the financial effect on the Association's future revenues, operating results and overall financial performance is not known at this time.

As at the reporting date, the Association has determined that COVID-19 has had no impact on its contracts or lease agreements, the assessment of provisions and contingent liabilities, or the timing of revenue recognition. Management has assessed the financial impacts of the COVID-19 pandemic and did not identify any impacts on its financial statements as at March 31, 2020.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 2

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 2. Significant accounting policies (continued):

### (a) Basis of presentation (continued):

The Association continues to use its tangible capital assets and management has not assessed any impairment that needs to be recognized on these assets at March 31, 2020. The Association also continues to manage liquidity risk by forecasting and assessing cash flow requirements on an ongoing basis. As at March 31, 2020, The Association continues to meet its contractual obligations within normal payment terms and the Association's exposure to credit risk remains largely unchanged. An estimate of the financial effect of these items is not practicable at this time.

### (b) Measurement uncertainty:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. Actual results could differ from these estimates.

Items subject to significant estimates include the useful life and potential impairment of tangible capital assets.

### (c) Fund accounting:

Funds have been established within the accounting and reporting systems as follows:

#### (i) Operating Fund:

The Operating Fund reports the assets, liabilities, revenues and expenditures related to program delivery and administrative activities of the Association.

#### (ii) Capital Fund:

The Capital Fund reports the assets, liabilities, revenues and expenditures related to the Association tangible capital assets and capital campaign.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 3

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 2. Significant accounting policies (continued):

### (d) Revenue recognition:

The Association follows the deferral method of accounting for contributions which include donations and grants. Restricted contributions are recognized as revenue of the Operating Fund in the year in which the related expenses are incurred. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of the accounting period are accrued if collection is reasonably assured. Unrestricted contributions are recognized as revenue in the Operating Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions restricted to the acquisition of tangible capital assets are recorded as deferred contributions and amortized into revenue over the useful lives of the related assets in the Capital Fund.

Realized gains and losses and investment income is recognized as revenue when earned.

Revenue and qualifying related costs generated from specific events are accounted for in the period in which those events take place. Revenue from fundraising activities, including pledges and bequests, are recognized only when the contributions are received, due to the uncertainty surrounding the amounts and timing of receipts of these types of contributions.

### (e) Tangible capital assets:

Purchased tangible capital assets are recorded in the Capital Fund at cost less accumulated depreciation. Contributed tangible capital assets are recorded in the Capital Fund at fair value at the date of contribution. Amortization is recorded once the assets have been placed in use in accordance with the straight-line method at the following annual rates:

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Buildings	5%
Computer equipment	20%
Furnishings	30%
Equipment	20%
Leasehold Improvements	12.5%

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### (f) Impairment of long lived assets:

Long-lived assets, including property, plant and equipment and intangible assets subject to amortization, are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability is measured by a comparison of the asset's carrying amount to the estimated undiscounted future cash flows expected to be generated by the asset.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 4

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 2. Significant accounting policies (continued):

### (f) Impairment of long lived assets (continued):

If the carrying amount of the asset exceeds its estimated future cash flows, an impairment charge is recognized for the amount by which the carrying amount of the asset exceeds the fair value of the asset. When quoted market prices are not available, the Association uses the expected future cash flows discounted at a rate commensurate with the risks associated with the recovery of the asset as an estimate of fair value.

### (g) Donated services and materials:

The Association records donations in kind with respect to material and services donated when the fair value can be reasonably determined and would otherwise be purchased by the Association. Services donated to the Association through volunteer work are not reflected in these financial statements as the fair value is not readily determinable.

### (h) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently recorded at fair value. All other financial instruments are recorded at cost or amortized cost, unless management has elected to record at fair value. Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs. These costs are amortized using the straight-line method.

Financial assets measured at amortized cost include cash, restricted cash and accounts receivables.

Financial assets measured at fair value include short term investments.

Financial liabilities measured at amortized cost include accounts payables and accruals.

Any premium or discount related to an instrument measured at amortized cost is amortized over the expected life of the item using the straight-line method and recognized in the excess of revenue over expenses as interest income or expense.

With respect to financial assets measured at cost or amortized cost, the Association recognizes in the statement of operations an impairment loss, if any, when it determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows. When the extent of impairment of a previously written down asset decreases and the decrease can be related to an event occurring after the impairment of a previously written down asset decreases and the decrease can be related to an event occurring after the impairment was recognized, the previous impairment loss is reversed in the excess of revenue over expenses in the period the reversal occurs.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 5

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 2. Significant accounting policies (continued):

### (i) Cash:

Cash includes the amounts on deposit in current accounts at its banks, and petty cash on hand maintained by the Association.

### (j) Presentation of significant economic interest entity:

The Association has a significant economic interest in the Calgary Women's Emergency Shelter Endowment Fund Trust (the "Trust") which operates under an independent Board of Trustees and which has been established to raise funds for the Association in order to provide for the future financial security and independence of the Association. The Trust's financial accounts have not been consolidated with those of the Association. The Association has elected to disclose pertinent financial information in the notes to the financial statements.

### (k) Deferred rent

The Association is committed to an office lease which includes increases in base rent. Base rent cost, including rent free periods and inducements, is amortized on a straight-line basis over the life of the lease. Deferred rent liability represents the difference between amount paid and amount expensed.

### (l) Changes in accounting policies:

In March 2018, the Accounting Standards Board issued "Basis for Conclusions – Accounting Standards Improvements for Not-for-Profit Organizations" resulting in the introduction of new handbook sections in the Accounting Standards for Not-for-Profit Part III of the Handbook as follows:

#### (i) Section 4433:

Tangible capital assets held by not-for-profit organizations, which directs organizations to apply the accounting guidance of Section 3061, Property Plant and Equipment in Part II of the Handbook. In so doing, the new section requires that organizations annually assess for partial impairment of tangible capital assets, to be recorded where applicable, as a non-reversible impairment expense. In addition, where practical, to componentize capital assets when estimates can be made of the useful lives of the separate components.

This section is applied on a prospective basis with the exception of the transitional provision to recognize an adjustment to opening net assets for partial impairments of tangible assets that existed as at April 1, 2019.



# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 6

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 2. Significant accounting policies (continued):

### (i) Changes in accounting policies (continued):

#### (ii) Section 4434:

Intangible assets held by not-for-profit organizations, which directs organizations to annually assess intangible assets, and where applicable to record impairment expenses should the net carrying value be higher than the asset's fair value or replacement cost.

This section is applied on a prospective basis with the exception of the transitional provision to recognize an adjustment to opening net assets for partial impairment of intangible assets that existed as at April 1, 2019.

#### (iii) Section 4441:

Collections held by not-for-profit organizations, which defines a collection and directs organizations to record such assets on the statement of financial position at either cost or nominal value. It is anticipated that all collections will be accounted for using the same method, with the exception of organizations that opt to account for collections at cost, whereby the cost for certain collections either held or contributed cannot be determined. Such items are to be accounted for at a nominal value. In addition, collections are written down when there is evidence that the net carrying amount exceeds fair value.

Organizations are permitted to retrospectively capitalize collections at their cost or fair value at the date of acquisition, or fair value or replacement cost as at April 1, 2019, based on the most readily determinable value. In addition, an adjustment to opening net assets is permitted to recognize any partial impairment of the value of collections that existed as at April 1, 2019.

The above three amendments are effective for financial statements for fiscal years beginning on or after January 1, 2019. The implementation of these changes had no impact on these financial statements.

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 7

Year ended March 31, 2020, with comparative information for March 31, 2019

## 3. The CWES Endowment Fund Trust:

The Trust's financial accounts have not been consolidated in the Association's financial statements in accordance with the Association's accounting policies.

The Trust was formed on December 15, 1993, and includes amendments to the Trust Deed in September 1996, December 1998, June 2005, March 2015 and March 2017, in order to provide for the future financial security and independence of the Association. Income from the Trust is made available to the Association to support its operations and such capital disbursements as may from time to time be deemed appropriate in accordance with the terms of the Trust instrument dated March 17, 2017.

The Trust is a registered charity exempt from income tax under the provisions or paragraph 149(1)(f) to the Income Tax Act (Canada). The Trust is also registered under the Charitable Fundraising Act of Alberta.

The Trust uses the deferral method of accounting for contributions. Endowment contributions which are received from individual estates and are set aside in perpetuity are recognized as direct increase to net assets. Income on endowment contributions is unrestricted and recorded as revenue when earned.

Realized and unrealized gains and losses and other investment income is recognized as revenue when earned.

Financial summaries of the Trust as at March 31, 2020 and March 31, 2019 are as follows:

### Financial Position:

	2020	2019
Total assets	\$ 5,124,364	\$ 5,755,393
Total liabilities	11,647	11,822
Total net assets	5,112,717	5,743,571
	\$ 5,124,364	\$ 5,755,393

### Total Net Assets:

	2020	2019
Internally restricted	\$ 4,536,895	\$ 5,167,749
Endowments	575,822	575,822
	\$ 5,112,717	\$ 5,743,571

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 8

Year ended March 31, 2020, with comparative information for March 31, 2019

## 3. The CWES Endowment Fund Trust (continued):

### Results of Operations:

	2020	2019
Total revenue	\$ 295,530	\$ 485,293
Total expenses	(926,384)	(235,337)
(Deficiency) excess of revenue over expenses	\$ (630,854)	\$ 249,956

### Statement of Cash Flow:

	2020	2019
Cash flow (used in) provided by operations	\$ (342,853)	\$ (40,744)
Cash flow provided by investments	333,531	55,547

The Association recorded revenue of \$455,198 (2019 - \$194,052) reported as donations and grants related to the amounts received from the Trust.

## 4. Accounts receivable and accounts payable & accruals:

Included in accounts receivable are government remittances receivable of \$89,762 (2019 - \$22,515), which includes receivables for goods and services related taxes. Accounts payable & accruals includes no amounts due to government for payroll remittances (2019 - \$14,088).

The Association has a corporate credit card from a Canadian bank with a limit of \$25,000 (2019 - \$25,000). At March 31, 2020, \$11,215 (2019 - \$12,952) was outstanding on the credit card and is included in accounts payable and accruals.

## 5. Short-term investments:

	2020	2019
Cash	\$ 5,093	\$ 4,527
Money market fund	1,276,324	1,259,587
	\$ 1,281,417	\$ 1,264,114

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 9

Year ended March 31, 2020, with comparative information for March 31, 2019

## 5. Short-term investments (continued):

Short-term investments recorded at fair value are held in a managed fund with a Canadian chartered bank and have a cost base of \$1,281,417 (2019 - \$1,264,114). The short-term investments have been internally restricted by the Board of Directors for future operations and requires a resolution by the Board of Directors to access the funds.

## 6. Tangible capital assets:

			2020	2019
	Cost	Accumulated depreciation	Net book value	Net book value
Land	\$ 125,000	\$ —	\$ 125,000	\$ 125,000
Buildings	6,507,821	4,167,524	2,340,297	2,516,290
Computer equipment	509,650	433,423	76,227	114,217
Furnishings	156,133	152,161	3,972	3,365
Equipment	388,879	255,416	133,463	175,161
Leasehold Improvements	114,100	28,526	85,574	99,837
	\$ 7,801,583	\$ 5,037,050	\$ 2,764,533	\$ 3,033,870

## 7. Deferred revenue:

The deferred revenue reported in the Operating Fund relates to restricted operating funds received in the current and prior periods that are related to future periods as follows:

	2020	2019
Donations	\$ 130,036	\$ 146,098
Grants from government agencies	67,427	136,892
Fundraising activities	204,173	224,717
	\$ 401,636	\$ 507,707

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 10

Year ended March 31, 2020, with comparative information for March 31, 2019

## 8. Deferred capital contributions:

Deferred contributions reported in the Capital Fund include the unamortized portion of contributed tangible capital assets, restricted contributions which have been or will be utilized to acquire tangible capital assets and unspent restricted funds related to the capital campaign.

The changes for the year in the deferred contributions balance reported in the Capital Fund are as follows:

	2020	2019
Balance, beginning of year	\$ 1,976,467	\$ 2,089,007
Capital contribution recognized during the year	(213,803)	(146,897)
Contributions received during the year	27,899	34,357
Total deferred contributions	\$ 1,790,563	\$ 1,976,467

## 9. Internally restricted fund balances:

Internally restricted fund balances in the Capital Fund are amounts that are restricted and available for use only by resolution of the Board of Directors.

Internally restricted fund balances in the Operating Fund are amounts that are restricted by the Board of Directors for future operations. It is reserved to ensure that programs are able to continue should unforeseen and adverse funding circumstances arise. In 2018, the Board of Directors formalized a policy that includes a target internally restricted fund balance of up to six months of typical operating costs. The policy will be reviewed on an annual basis by the Board to ensure it remains relevant to the scale of operations and risks associated with revenue streams.

## 10. Fundraising events:

Fundraising events revenue consists of the following items:

	2020	2019
Mail campaign	\$ 538,877	\$ 520,746
Turning Points dinner	692,986	639,820
Third Party Events	207,714	295,997
Casino	—	49,469
	\$ 1,439,577	\$ 1,506,032



# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 11

Year ended March 31, 2020, with comparative information for March 31, 2019

## 11. Fundraising expenses:

As required under Section 7(2) of the Charitable Fundraising Regulation in Alberta, the following amounts are disclosed:

	2020	2019
Amounts paid as remuneration to employees whose principal duties involve fundraising	\$ 172,524	\$ 175,069
Amounts paid as remuneration to a fundraising business	30,052	30,014
Direct expenses incurred for the purposes of soliciting contributions	324,257	322,548
	<u>\$ 526,833</u>	<u>\$ 527,631</u>

All contributions received through fundraising activities were used to fund the Association's programs.

## 12. Commitments:

The Association is committed to an office lease. The Association entered into the lease commencing on September 1, 2016 to August 31, 2027.

Future minimum payments for the Association's fiscal years are noted below:

2021	\$ 134,428
2022	134,428
2023	227,673
2024	268,856
2025 and thereafter	<u>863,654</u>

# CALGARY WOMEN'S EMERGENCY SHELTER ASSOCIATION

Notes to the Financial Statements, page 12

Year ended March 31, 2020, with comparative information for March 31, 2019

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## 13. Financial instruments:

Discussion of risks associated with financial assets and liabilities are presented as follows:

### (a) Liquidity risk:

Liquidity risk is the risk that the Association will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Association does not believe it is subject to any significant concentration of liquidity risk.

The Association manages its liquidity risk by monitoring its operating requirements. The Association prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. The Association's liquidity risk exposure may get impacted pursuant to COVID-19 (see note 2(a)).

### (b) Credit risk:

Credit risk arises from cash, restricted cash and short term investments held with financial institutions, as well as credit exposure from accounts receivable. The Association has a concentration of credit risk with respect to its cash and short term investments. The Association's accounts receivable are primarily due from governments and are subject to normal credit risks. The Association mitigates its exposure to credit loss by placing its cash and short term investments with reputable financial institutions.

### (c) Interest rate risk:

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk to the extent that investments are at fixed rates of interest.

There is no significant change in the risk profile compared to prior year.